

How to find your download files

- 1) Log into your account
- 2) Find the header TRACK YOUR RECENT ORDERS
- 3) Below that, find the order you want to download (AB-1234)
- 4) Click on (VIEW DETAILS) next to that order
- 5) Next to the title you will see CLICK HERE TO DOWNLOAD
- 6) If the item is a membership with multiple programs or segments, another page will open up and you will see each section/program with CLICK HERE TO DOWNLOAD at the end of each one
- 7) Click and it will automatically download onto your computer
- 8) SAVE THIS FILE. You may share it with others for use in your local congregation only. If it is a membership program, you must renew at the end of a year or delete the file and stop using the program.